

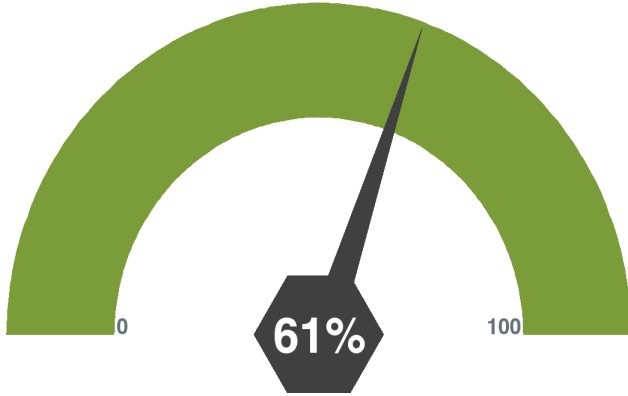
# Excel 2016 - Intermediate

Report Name Julie Sample  
Email/ID 123456  
Date 07/21/2017  
Test Version 1.0

eTicket number 36363300949667327  
Issued to Proctored Session:  
123456  
Time 14:06:00  
Time Taken 00:15:00

## Performance Overview

### Report Score



## Performance Analysis

### Levels



### Topics



## QUESTIONS

Q#	Report Name	Status	Time(Sec)	Level
<b>ANALYSIS</b>				

Q#	Report Name	Status	Time(Sec)	Level
4	Q004 Create a blank PivotTable	✓	31	ADV
5	Q007 Create a conditional formatting rule	✗	93	INT
6	Q005 Auto Filter	✗	20	BEG
15	Q003 Enter a 3-D reference in a formula	✗	33	ADV
18	Q002 Change the chart type	✓	17	ADV
20	Q008 Add a slicer to filter data in a PivotTable	✓	22	INT
33	Q006 Use Autosum	✓	6	INT
<b>EDITING</b>				
12	Q013 Find and replace text	✓	20	INT
16	Q015 Mark a workbook as final	✗	29	INT
19	Q009 Fill cell range with a series of labels	✗	41	BEG
21	Q017 Add comment	✓	25	INT
23	Q011 Insert a column	✓	15	BEG
25	Q010 Copy cells	✓	7	BEG
26	Q014 Check spelling for a word	✗	28	INT
30	Q012 Undo an action	✓	5	BEG
34	Q016 Freeze Top Row	✗	19	INT
<b>FILE MANAGEMENT</b>				
14	Q020 Create Workbook from Template	✓	9	INT
28	Q018 Save to location (OneDrive)	✗	36	BEG
35	Q019 Save a workbook with a new name	✓	16	INT
<b>FORMATTING</b>				
1	Q029 Wrap text in a cell	✓	42	INT
2	Q022 Apply the Accounting number format	✓	13	BEG
8	Q027 Center cell contents	✓	8	INT
9	Q026 Add a border to a range	✗	32	INT
10	Q024 Paper Size	✓	18	BEG
17	Q021 Rotate text in a cell	✗	31	ADV
22	Q025 Hide Column	✓	9	BEG
24	Q023 Change worksheet margins	✓	15	BEG
27	Q028 Merge cells and center their content	✗	35	INT
<b>GRAPHICS</b>				
32	Q001 Create a chart in the current worksheet	✓	24	INT
<b>PRINTING</b>				
11	Q030 Print Selection	✓	18	ADV
29	Q032 Print Workbook	✓	13	BEG
31	Q033 Set the print area	✓	39	INT
36	Q031 Preview worksheet before printing	✓	7	BEG
<b>TOOLS AND AUTOMATION</b>				
3	Q034 Display the Developer tab	✗	19	ADV
7	Q036 Add the "New" command to the Quick Access toolbar	✗	24	INT
13	Q035 Inspect a workbook	✗	18	ADV